



Garden City Police Department

100 CENTRAL AVENUE
GARDEN CITY, GEORGIA 31405



OPEN RECORDS REQUEST- ACCIDENT

PHONE (912) 966-7770
FAX (912) 966-7785

Case number: _____

Party(s) involved: _____

Location: _____

Date occurred: _____ Time: _____

CHECK ALL BELOW THAT APPLY

Georgia Uniform Motor Vehicle Accident Reports are only subject to public disclosure under the Open Records Act upon the receipt of a "written statement of need" by a person(s) or entity entitled to the report. A model "statement of need" is contained in Appendix 2. Examples of those entitled to obtain accident reports include an individual who:

- ☐ Has a personal, professional, or business connection with a party to the accident.
- ☐ Owns or leases an interest in property allegedly or actually damaged in the accident.
- ☐ Was allegedly or actually injured by the accident.
- ☐ Was a witness to the accident.
- ☐ Is the actual or alleged insurer of a party to the accident or of property actually or allegedly damaged by the accident.
- ☐ Is a prosecutor or a publicly employed law enforcement officer.
- ☐ Is alleged to be liable to another party as a result of the accident.
- ☐ Is an attorney stating he or she needs the requested reports as part of a criminal case, or an investigation of a potential claim involving contentions that a roadway, railroad crossing, or intersection is unsafe.
- ☐ Is gathering information as a representative of a news media organization.
- ☐ Is conducting research in the public interest for such purposes as accident prevention, prevention of injuries or damages in accidents, determination of fault in an accident or accidents, or other similar purposes; provided, however, this subparagraph will apply only to accident reports on accidents that occurred more than 60 days prior to the request and which shall have the name, street address, telephone number, and driver's license number redacted.
- ☐ Is a government agency, requesting reports as part of official duties.

Requested by: _____

Date/ Time Requested: _____

Email/Phone # we can reach you at: _____